

LAW OF THE REPUBLIC INDONESIA  
NUMBER 13 OF 2018  
ON  
SUBMISSION AND STORAGE OF PRINTED WORKS AND RECORDED WORKS  
BY THE BLESSINGS OF ALMIGHTY GOD

PRESIDENT OF THE REPUBLIC OF INDONESIA,

- Considering :
- a. that in order to realize the goal of the state to protect the entire Indonesian nation as stated in the Preamble of the 1945 Constitution of the Republic of Indonesia, the state is obligated to protect all national cultural assets documented in printed works and recorded works of intellectual and/or artistic value as the work of Indonesian people;
  - b. that printed works and recorded works that are the products of national culture have an important role as one of the benchmarks for the nation's intellectual progress, references in the field of education, development of science and technology, research and dissemination of information, and preservation of national culture, as well as are search tools of historical records, traces of change, and development of the nation for national development and interests;
  - c. that efforts to collect printed works and recorded works as national collection of Indonesian cultural products to date have not been carried out optimally due to the lack of awareness of publishers, record producers, and the

public to submit printed works and recorded works as well as lack of understanding of the importance of preserving printed works and recorded works;

- d. that Law Number 4 of 1990 on Submission and Storage of Printed Works and Recorded Works has not been effective in collecting printed works and recorded works, and has not accommodated the public dynamics and development of information technology so that it requires to be replaced;
- e. that based on the considerations as referred to in point a, point b, point c, and point d, it is necessary to establish Law on Submission and Storage of Printed Works and Recorded Works;

Observing : Article 20, Article 21, Article 28C section (1), Article 28F, and Article 32 section (1) of the 1945 Constitution of the Republic of Indonesia;

With the Joint Approval of  
THE HOUSE OF REPRESENTATIVES  
and  
THE PRESIDENT OF THE REPUBLIC OF INDONESIA

HAS DECIDED:

To enact : LAW ON SUBMISSION AND STORAGE OF PRINTED WORKS AND RECORDED WORKS.

CHAPTER I  
GENERAL PROVISIONS

Article 1

In this Law:

- (1) Printed Works means any intellectual and/or artistic works published in printed forms intended for the public.
- (2) Recorded Works means any recorded intellectual and/or artistic works, both audio and visual in the form of analog, digital, electromagnetic, optical, or the like intended for the public.

- (3) Submission and Storage Collection means all the results of Printed Works and Recorded Works having been in the management of National Library and provincial libraries that have duties and functions as deposit libraries.
- (4) Publishers means individuals, business entities or legal entities publishing Printed Works that are in the territory of the Republic of Indonesia.
- (5) Record Producers means individuals, business entities, or legal entities producing Recorded Works that are in the territory of the Republic of Indonesia.
- (6) National Library means a non-ministerial government institution that carries out government duties in the field of library functioning as foster library, reference library, deposit library, research library, preservation library, and library network center, and is located in the nation's capital.
- (7) Provincial Library means the local apparatus organization that carries out local government duties in the field of library functioning as foster library, reference library, deposit library, research library, and preservation library, and library network center and is located in the province's capital.
- (8) Central Government means the President of the Republic of Indonesia holding the power of government of the Republic of Indonesia assisted by Vice President and ministers as referred to in the 1945 Constitution of the Republic of Indonesia.
- (9) Local Government means the head of the region as an element of local government administrator who leads the implementation of government affairs as the authority of autonomous region.

## Article 2

The implementation of submission and storage of Printed Works and Recorded Works is based on:

- a. expediency;
- b. transparency;

- c. accessibility;
- d. security;
- e. safety;
- f. professionalism;
- g. anticipation;
- h. responsiveness; and
- i. accountability.

### Article 3

The implementation of submission and storage of Printed Works and Recorded Works aims to:

- a. realize national collection and preserve them as product of national culture in order to support development through education, research and development of science and technology; and
- b. save Printed Works and Recorded Works from the danger caused by nature and/or human actions.

## CHAPTER II

### SUBMISSION OF PRINTED WORKS AND RECORDED WORKS

#### Article 4

- (1) Every Publisher is obligated to submit 2 (two) copies of each title of Printed Works to National Library and 1 (one) copy to Provincial Library where the Publisher is domiciled.
- (2) In the event that National Library requires digital copy of Printed Work for the benefit of people with disabilities, the Publisher is obligated to submit digital copy to National Library.
- (3) Printed works as referred to in section (1) are submitted for storage at National Library and Provincial Library, including the revised edition.
- (4) Submission of Printed Works as referred to in section (1) is carried out not later than 3 (three) months after publication.

Article 5

- (1) Every Record Producer distributing Recorded Work must submit 1 (one) recorded copy of each title of Recorded Work to National Library and 1 (one) copy to Provincial Library where the Record Producer domiciles.
- (2) Submission of Recorded Work as referred to in section (1) is carried out not later than 1 (one) year after distribution.
- (3) Recorded Works that must be submitted as referred to in section (1) contain historical, cultural, educational and scientific and technological values.

Article 6

- (1) Printed Works and/or Recorded Works concerning Indonesia produced through research by Indonesian citizens distributed abroad are required be submitted to National Library.
- (2) Printed Works and/or Recorded Works concerning Indonesia and created in Indonesia produced by foreign citizens published and/or distributed abroad are required be submitted to National Library.
- (3) Provisions regarding the procedure for submission as referred to in section (1) and section (2) are regulated by a Government Regulation.

Article 7

- (1) Every Publisher that does not carry out the obligations as referred to in Article 4 receives guidance from National Library or Provincial Library.
- (2) Guidance as referred to in section (1) is carried out based on the results of supervision of National Library or Provincial Library.
- (3) Publisher as referred to in section (1) is given a maximum time limit of 2 (two) months after the guidance is implemented to carry out the obligations as referred to in Article 4.
- (4) Publishers who do not fulfill their obligations within the period of time as referred to in section (3) are subject to administrative sanctions in the form of:

- a. written warning;
  - b. suspension of business; and/or
  - c. revocation of permit.
- (5) Imposition of administrative sanctions as referred to in section (4) point a is carried out by National Library or Provincial Library.
  - (6) Imposition of administrative sanctions as referred to in section (4) point b and point c is carried out by authorized officials/bodies based on recommendations from National Library or Provincial Library.
  - (7) Further provisions regarding the procedure for imposing administrative sanctions as referred to in section (4), section (5), and section (6) are regulated by a Government Regulation.

#### Article 8

Imposition of administrative sanctions as referred to in Article 7 also applies to Record Producers who do not implement the provisions as referred to in Article 5.

#### Article 9

- (1) State institutions, ministries, non-ministerial government institutions, and higher education institutions that publish Printed Works are obligated submit 2 (two) copies of each title of Printed Works to National Library.
- (2) Submission of Printed Works as referred to in section (1) is carried out not later than 3 (three) months after publication.

#### Article 10

- (1) State institutions, ministries, non-ministerial government institutions, and higher education institutions that distribute Recorded Works are obligated to submit 1 (one) copy of each of title of Recorded Work to National Library.
- (2) Submission of Recorded Work as referred to in section (1) is carried out not later than 3 (three) months after distribution.

- (3) National Library coordinates the collection of Printed Works and Recorded Works produced by state institutions and local institutions.

#### Article 11

- (1) Local Government and regional house of representatives that publish Printed Works are obligated to submit 2 (two) copies of each title of Printed Works to National Library and Provincial Library in accordance with the domicile.
- (2) Submission of Printed Works as referred to in section (1) is carried out not later than 3 (three) months after publication.

#### Article 12

- (1) Local Governments and regional house of representatives that distribute Recorded Works are obligated to submit 1 (one) recorded copy of each title of Recorded Works to the National Library and Provincial Library in accordance with the domicile.
- (2) Submission of Recorded Work as referred to in section (1) is carried out not later than 3 (three) months after distribution.

#### Article 13

- (1) Submission of Printed and Recorded Works to National Library and Provincial Library may be through:
  - a. direct submission; or
  - b. delivery.
- (2) In the event that the submission of Printed Works and Recorded Works through delivery as referred to in section (1) point b, National Library and Provincial Library may cooperate with other parties.

#### Article 14

Further provisions regarding the implementation of Printed Works and Recorded Works submission as referred to in Article 4 to Article 13 are regulated by a Government Regulation.

CHAPTER III  
MANAGEMENT OF SUBMISSION AND STORAGE OF  
PRINTED WORKS AND RECORDED WORKS

Part One  
General

Article 15

- (1) National Library and Provincial Library manage the results of submission and storage of Printed Works and Recorded Works.
- (2) Management as referred to in section (1) includes submission from the publishers, procurement, registration, processing, storage, utilization, preservation and supervision.
- (3) Management as referred to in section (2) is carried out by taking into account the protection of intellectual property rights of each work.
- (4) Management as referred to in section (2) is carried out in accordance with the standard of the Submission and Storage Collection set by National Library.

Article 16

Director of National Library and head of Provincial Library are responsible for managing the results of submission and storage of Printed Works and Recorded Works.

Article 17

National Library as a preservation library has the duty to preserve all published printed works and recorded works distributed in Indonesia.

Article 18

- (1) National Library continually improves management quality of the results of submission and storage of Printed Works and Recorded Works.



- (2) In improving the management quality as referred to in section (1), National Library may cooperate with other parties, both domestic and abroad.

Part Two  
Submission

Article 19

- (1) Printed Works and Recorded Works are submitted either directly or through delivery to the National Library and Provincial Library.
- (2) The submission as referred to in section (1) is in accordance with the needs and development of technology.

Part Three  
Procurement

Article 20

- (1) National Library can carry out procurement to collect Printed Works and Recorded Works of:
  - a. Indonesian citizens' works concerning Indonesia published or distributed abroad which is created not through research as referred to in Article 6 section (1); and
  - b. works of foreign citizens concerning Indonesia published or distributed abroad that are not created in Indonesia as referred to in Article 6 section (2).
- (2) Works as referred to in section (1) point a and point b are works containing historical, cultural, educational and scientific and technological values.

Part Four  
Registration

Article 21

- (1) National Library and Provincial Library register the results of submission and storage of Printed Works and Recorded Works that have been received.

- (2) The registration as referred to in section (1) is carried out to inventory the results of submission and storage of Printed Works and Recorded Works.
- (3) The registration as referred to in section (1) and section (2) is carried out in accordance with technological development.

#### Article 22

Registration of the results of submission and storage as referred to in Article 21 is manifested in the Printed Works and Recorded Works data system.

#### Part Five Processing

#### Article 23

- (1) National Library and Provincial Library conduct processing of the Submission and Storage Collection.
- (2) Result of processing as referred to in section (1) is used as one of the bases for preparing Indonesian national bibliography and regional bibliography.

#### Part Six Storage

#### Article 24

- (1) National Library and Provincial Library provide means and infrastructure for storage of the Submission and Storage Collection.
- (2) Storage as referred to in section (1) is carried out to safeguard and protect the physical and contents of the Submission and Storage Collection.

#### Part Seven Utilization

#### Article 25

- (1) National Library and Provincial Library utilize the entire Submission and Storage Collection.

- (2) Utilization as referred to in section (1) is limited to the interests of education, research, and development of science and technology.

Part Eight  
Preservation

Article 26

- (1) National Library and Provincial Library carry out preservation of physical and contents of the Submission and Storage Collection.
- (2) Preservation as referred to in section (1) is carried out in a preventive and curative manner in accordance with technological development.

Part Nine  
Supervision

Article 27

- (1) National Library and Provincial Library supervise the implementation of Submission and Storage.
- (2) Supervision as referred to in section (1) can be carried out in a coordinated manner with relevant institutions.

Article 28

Further provisions regarding the management of the results of submission and storage of Printed Works and Recorded Works as referred to in Article 15 to Article 27 are regulated by a Government Regulation.

CHAPTER IV  
FUNDING

Article 29

- (1) Central Government and Provincial Government are obligated to provide funding for the collection and management of Submission and Storage Collection in accordance with financial capacity of the state.

- (2) Funding as referred to in section (1) comes from:
  - a. State Budget;
  - b. Regional Budget; and/or
  - c. other legal and non-binding funds in accordance with the provisions of the legislation.

## CHAPTER V PUBLIC PARTICIPATION

### Article 30

- (1) Public may participate in the implementation of submission and storage of Printed Works and Recorded Works by:
  - a. submitting produced Printed Works and Recorded Works;
  - b. submitting personal collections to National Library and/or Provincial Library to be used as Submission and Storage Collection; and
  - c. building literacy culture through utilization of Submission and Storage Collection.
- (2) Provisions regarding public participation as referred to in section (1) are regulated by a Government Regulation.

## CHAPTER VI AWARD

### Article 31

- (1) National Library and Provincial Library present award to Publisher and Record Producers who carry out obligations in accordance with the provisions of this Law.
- (2) In addition to award as referred to in section (1), National Library and Provincial Library present award to people who participate in supporting submission and storage obligation.
- (3) Award as referred to in section (1) and section (2) is also presented to foreign citizens who carry out the provisions as referred to in Article 6 section (2) and Article 20 section (2).

- (4) Provisions regarding the procedure for presenting award as referred to in section (1), section (2) and section (3) are regulated by a Government Regulation.

## CHAPTER VII TRANSITIONAL PROVISIONS

### Article 32

- (1) All works of Indonesian citizens concerning Indonesia published or distributed abroad that are not created through research prior to the enactment of this Law must be procured by National Library not later than 4 (four) years from the date of the promulgation of this Law.
- (2) All works of foreign citizens concerning Indonesia published or distributed abroad that are not created in Indonesia prior to the enactment of this Law must be procured by National Library not later than 4 (four) years from the date of the promulgation of this Law.

## CHAPTER VIII CLOSING PROVISIONS

### Article 33

At the time this Law comes into force, all legislation constituting the implementing regulation of Law Number 4 of 1990 on Submission and Storage of Printed Works and Recorded Works (State Gazette of the Republic of Indonesia of 1990 Number 48, Supplement to State Gazette of the Republic of Indonesia Number 3418), is declared remain in effect insofar it does not contrary to the provisions of this Law.

### Article 34

At the time this Law comes into force, Law Number 4 of 1990 on Submission and Storage of Printed Works and Recorded Works (State Gazette of the Republic of Indonesia of 1990 Number 48, Supplement to State Gazette of the Republic of Indonesia Number 3418), is repealed and declared ineffective.

Article 35

- (1) Implementing regulation of this Law must be issued not later than 3 (three) years from the date of the promulgation of this Law.
- (2) Central Government must report the implementation of this Law to House of Representatives through ministry administering government affairs in the field of education and culture not later than 3 (three) years from the date of the promulgation of this Law.

Article 36

This law comes into force on the date of its promulgation.

In order that every person may know hereof, it is ordered to promulgate this Law by its placement in the State Gazette of the Republic of Indonesia.

Enacted in Jakarta  
on 28 December 2018

PRESIDENT OF THE REPUBLIC OF INDONESIA

signed

JOKO WIDODO

Promulgated in Jakarta  
on 28 December 2018  
MINISTER OF LAW AND HUMAN RIGHTS  
OF THE REPUBLIC OF INDONESIA,

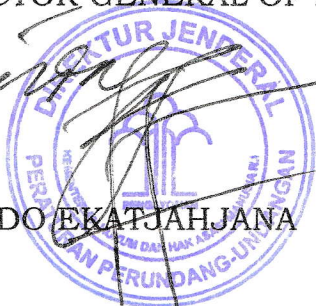
signed

YASONNA H. LAOLY

STATE GAZETTE OF THE REPUBLIC OF INDONESIA NUMBER 265 OF 2018

Jakarta, 5 September 2019  
Has been translated as an Official Translation  
on behalf of Minister of Law and Human Rights  
of the Republic of Indonesia  
DIRECTOR GENERAL OF LEGISLATION,

WIDODO EKATJAHJANA



ELUCIDATION  
OF  
LAW OF THE REPUBLIC INDONESIA  
NUMBER 13 OF 2018  
ON  
SUBMISSION AND STORAGE OF PRINTED WORKS AND RECORDED WORKS

I. GENERAL

Printed Works and Recorded Works are national cultural products that are very important in supporting national development, especially as benchmarks for the nation's intellectual progress, references in the field of education, development of science and technology, research and dissemination of information, and preservation of national culture, as well as are search tools of historical records, traces of change, and development of the nation for national development and interests. Considering the important role of Printed Works and Recorded Works, it is necessary to obligate every Publisher, Record Producer, and Indonesian citizen to submit their Printed Works and Recorded Works. In addition, Printed Works and Recorded Works concerning Indonesia and created in Indonesia produced by foreign citizens published and/or distributed abroad are required to be submitted to National Library so that they can be utilized as well as possible by the public. The implementation of submission and storage of Printed Works and Recorded Works is based on expediency, transparency, accessibility, security, safety, professionalism, anticipation, responsiveness, and accountability.

The development and progress of information and communication technology currently shows that people have lived in a dynamic digital era. With these conditions, Law Number 4 of 1990 on Submission and Storage of Printed Works and Recorded Works is not longer relevant that the arrangement requires to be adjusted.



On the basis of these thoughts, the Law on Submission and Storage of Printed Works and Recorded Works is prepared in an effort to realize national collections and preserve them as product of national culture in order to support development through education, research, and the development of science and technology.

The obligation of submission and storage of Printed Works and Recorded Works is intended to foster awareness of Publishers and Record Producers to submit Printed Works and Recorded Works so as to save Printed Works and Recorded Works from the danger caused by nature and/or human actions. To bring the works closer as source of information about the nation's culture to the public, the management of Printed Works and Recorded Works is carried out through National Library and Provincial Library as well as public participation.

This Law regulates the submission and storage of Printed Works and Recorded Works, starting from the submission of Printed Works and Recorded Works, managing the results of submission and storage of Printed Works and Recorded Works, funding, public participation, and awards.

## II. ARTICLE BY ARTICLE

### Article 1

Sufficiently clear.

### Article 2

#### Point a

The term principle of “expediency” means that the implementation of submission and storage of Printed Works and Recorded Works must be able to provide benefits for the life of the public, nation, and state.

#### Point b

The term principle of “transparency” means that the implementation of submission and storage of Printed Works and Recorded Works must be carried out openly, fairly, and guarantee legal certainty, both for Publishers and Record Producers.

Point c

The term principle of “accessibility” means that the implementation of submission and storage of Printed Works and Recorded Works must be able to provide convenience, availability and affordability for the public to utilize Printed Works and Recorded Works.

Point d

The term principle of “security” means that the implementation of submission and storage of Printed Works and Recorded Works must guarantee the security of Printed Works and Recorded Works from possible misuse.

Point e

The term principle of “safety” means that the implementation of submission and storage of Printed Works and Recorded Works must be able to guarantee the preservation of Printed Works and Recorded Works from the threat of danger, both caused by nature and human actions.

Point f

The term principle of “professionalism” means that the implementation of submission and storage of Printed Works and Recorded Works must be carried out by professional human resources possessing knowledge and competence in the field of Printed Works and Recorded Works management.

Point g

The term principle of “anticipation” means that the implementation of submission and storage of Printed Works and Recorded Works must be based on anticipation or awareness of various changes and developments in technology, information, culture and constitutionality and the importance of Printed Works and Recorded Works for the life of the nation.

Point h

The term principle of “responsiveness” means that the manager of Printed Works and Recorded Works must be responsive to the problems of Printed Works and Recorded Works, as well as other related issues, especially if there is a cause of destruction, damage, or loss of Printed Works and Recorded Works.

Point i

The term principle of “accountability” means that the implementation of submission and storage of Printed Works and Recorded Works is carried out responsibly.

Article 3

Sufficiently clear.

Article 4

Section (1)

Submission of every Printed Work to National Library and Provincial Library does not cover the submission of its copyright. Thus, submission of this Printed Work is only to be stored, preserved and utilized in accordance with the objectives of this Law. In relation to copyright, it fully applies in accordance with the provisions of the legislation on copyright.

Section (2)

Sufficiently clear.

Section (3)

The term “revised edition” means changes in physical form and content of the Printed Work.

Section (4)

The maximum period of 3 (three) months is calculated since the publication, that is, from the time it is first announced to the public in any way and form, or if not announced, since it was first marketed.

Article 5

Section (1)

Sufficiently clear.

Section (2)

The maximum period of 3 (three) months is calculated since the distribution, that is, from the time it was first released to the public in any way and form, or if not released, since it was first marketed.

Section (3)

Sufficiently clear.

Article 6

Sufficiently clear.

Article 7

Sufficiently clear.

Article 8

Sufficiently clear.

Article 9

Section (1)

Sufficiently clear.

Section (2)

The maximum period of 3 (three) months is calculated since the publication, that is, from the time it was first announced to the public in any way and form, or if not announced, since it was first marketed.

Article 10

Section (1)

Sufficiently clear.

Section (2)

The maximum period of 3 (three) months is calculated since the distribution, that is, from the time it was first released to the public in any way and form, or if not released, since it was first marketed.

Section (3)

The term “local institutions” means local development planning agency and local staff affairs agency.

Article 11

Section (1)

Sufficiently clear.

Section (2)

The maximum period of 3 (three) months is calculated since the publication, that is, from the time it was first announced to the public in any way and form, or if not announced, since it was first marketed.

Article 12

Section (1)

Sufficiently clear.

Section (2)

The maximum period of 3 (three) months is calculated since the distribution, that is, from the time it was first released to the public in any way and form, or if not released, since it was first marketed.

Article 13

Sufficiently clear.

Article 14

Sufficiently clear.

Article 15

Sufficiently clear.

Article 16

Sufficiently clear.

Article 17

Sufficiently clear.

Article 18

Section (1)

Sufficiently clear.

Section (2)

Form of cooperation includes signing memorandum of understanding with ministries that carry out government affairs in the field of foreign relations/affairs or Indonesian representatives abroad.

Article 19

Sufficiently clear.

Article 20

Sufficiently clear.

Article 21

Sufficiently clear.

Article 22

Sufficiently clear.

Article 23

Sufficiently clear.

Article 24

Section (1)

Sufficiently clear.

Section (2)

The term “safeguard and protect” is an effort to prevent and overcome damage, destruction or extinction.

Article 25

Section (1)

Utilization is performed by lending the collection to be read and studied on the spot.

Section (2)

Sufficiently clear.

Article 26

Sufficiently clear.

Article 27

Section (1)

Sufficiently clear.

Section (2)

Related institutions include ministries administering government affairs in the fields of:

- a. education;
- b. culture;

- c. research and technology;
- d. home governance;
- e. law and human rights;
- f. communication and information; and/or
- g. trade.

Article 28

Sufficiently clear.

Article 29

Section (1)

Sufficiently clear.

Section (2)

Point a

Sufficiently clear.

Point b

Sufficiently clear.

Point c

Other legal and non-binding funds include corporate social responsibility fund, donation, and grant.

Article 30

Section (1)

The term “public” means individuals, groups of people, community organizations, business entities, or legal entities.

Section (2)

Sufficiently clear.

Article 31

Sufficiently clear.

Article 32

Sufficiently clear.

Article 33

Sufficiently clear.

Article 34

Sufficiently clear.

Article 35

Sufficiently clear.

Article 36

Sufficiently clear.

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NUMBER 6291