

REGULATION OF THE NATIONAL CYBER AND CRYPTO AGENCY  
NUMBER 1 OF 2019  
ON  
ORGANIZATION AND WORK PROCEDURES OF OFFICE OF  
SIGNAL DETECTION

BY THE BLESSINGS OF ALMIGHTY GOD  
HEAD OF THE NATIONAL CYBER AND CRYPTO AGENCY,

- Considering :
- a. that in order to support the implementation of duties and functions of the National Cyber and Crypto Agency in an effort to improve national security in the field of cyber and crypto through signal detection, it is necessary to establish Office of Signal Detection;
  - b. that the establishment of the Office of Signal Detection organization has obtained approval from the Minister of Administrative and Bureaucratic Reform based on Letter Number B/25/M.KT.01/2019 on 8 February 2019 on Organizational Management and Work Procedure of National Cyber and Crypto Agency;
  - c. that based on the considerations as referred to point a and point b, it is necessary to issue a Regulation of National Cyber and Crypto Agency on Organization and Work Procedures of Office of Signal Detection;

- Observing :
1. Presidential Regulation Number 53 of 2017 on National Cyber and Crypto Agency (State Gazette of the Republic of Indonesia of 2017 Number 100) as amended by Presidential Regulation Number 133 of 2017 on Amendment to

Presidential Regulation Number 53 of 2017 on National Cyber and Crypto Agency (State Gazette of the Republic of Indonesia of 2017 Number 277);

2. Regulation of National Cyber and Crypto Agency Number 2 of 2018 on Organization and Work Procedures of National Cyber and Crypto Agency (State Bulletin of the Republic of Indonesia of 2018 Number 197);

HAS DECIDED:

To issue: REGULATION OF NATIONAL CYBER AND CRYPTO AGENCY ON ORGANIZATION AND WORK PROCEDURES OF OFFICE OF SIGNAL DETECTION.

## CHAPTER I STATUS, DUTIES, AND FUNCTIONS

### Article 1

- (1) The Office of Signal Detection (*Balai Deteksi Sinyal*), hereinafter referred to as BDS, is a technical implementing unit in the National Cyber and Crypto Agency, which is under and responsible to the Director of Threat Detection, Deputy of Identification and Detection.
- (2) BDS is led by a Head of Office.

### Article 2

BDS has duties to carry out the collection, processing, and analysis of information and dissemination of information analysis results.

### Article 3

In performing the duties as referred to in Article 2, BDS performs the following functions of:

- a. formulating plan and program of signal detection;
- b. collecting information through communication network based on frequency and internet protocol;
- c. processing and analyzing information collecting results;
- d. disseminating information;

- e. implementing data management services and development of technical system;
- f. conducting evaluation and reporting;
- g. performing personnel, finance, public relation, cooperation, equipment, archiving, and household affairs; and
- h. conducting any other duties as required by the Head of National Cyber and Crypto Agency in accordance with the field of its duties.

## CHAPTER II ORGANIZATIONAL STRUCTURE

### Article 4

- (1) BDS consists of:
  - a. Subdivision of Administration Management; and
  - b. Group of Functional Positions.
- (2) The organizational structure as referred to in section (1) is attached in the Annex as an integral part of this Agency Regulation.

### Article 5

The Subdivision of Administration Management has duties to perform personnel, planning and program preparation, finance, public relation, cooperation, equipment, archiving, and household affairs as well as evaluation and reporting.

### Article 6

The Group of Functional Positions has the duty to perform activities based on their respective functional positions in accordance with the provisions of the legislation.

### Article 7

- (1) The Group of Functional Positions as referred to Article 6, consists of a number of functional officials that are regulated in accordance with the provision of the legislation.

- (2) The Group of Functional Positions as referred to section (1) is coordinated by a functional official appointed by the Head of Office.
- (3) The number of functional officials as referred to in section (1) is determined based on needs and workload.
- (4) The type and level of Functional Positions as referred to in section (1) are regulated in accordance with the provisions of the legislation.

### CHAPTER III WORK PROCEDURE

#### Article 8

BDS formulates a business process map that describes an effective and efficient work relation management between the organizational units in BDS.

#### Article 9

The Head of Office submits a report to the Director of Threat Detection regarding the results of performance of BDS duties and functions regularly or at any time according to the needs.

#### Article 10

BDS must set up job analysis, position map, workload analysis, job descriptions, job competency standards, and job evaluation of all positions in BDS.

#### Article 11

Each element in BDS in performing its duties must apply the principles of coordination, integration, and synchronization either in BDS or in its relations with central and local government institutions.

#### Article 12

Each organization leader must implement a government's internal control system in their respective units to realize the performance of a public accountability mechanism through the

preparation of integrated performance planning, performance and reporting.

Article 13

Each organizational unit head is responsible for leading their subordinates and providing directions and guidance for the performance of subordinate duties.

Article 14

Each organizational unit head must follow and comply with instructions and be responsible to their respective superiors and submit performance reports on a regular basis timely.

Article 15

In performing their duties, each organizational unit head must provide coaching and supervision of the organizational unit of its lower level.

CHAPTER IV  
ECHELON

Article 16

- (1) The Head of Office is a structural position of echelon III.a or an administrator position.
- (2) The Head of Subdivision is a structural position of echelon IV.a or a supervisor position.

CHAPTER V  
LOCATION

Article 17

BDS is located in Batam, Riau Islands Province.

CHAPTER VI  
MISCELLANEOUS PROVISION

Article 18

Changes to the organizational structure and work procedure of BDS are determined by the National Cyber and Crypto Agency after obtaining written approval from the minister administering government affairs in the field of state apparatus.

CHAPTER VII  
CLOSING PROVISION

Article 19

This agency regulation comes into force on the date of its promulgation.

In order that every person may know hereof, it is ordered to promulgate this Agency Regulation by its placement in the State Bulletin of the Republic of Indonesia.

Issued in Jakarta  
on 15 March 2019

HEAD OF THE NATIONAL CYBER AND  
CRYPTO AGENCY,

signed

DJOKO SETIADI

Promulgated in Jakarta  
on 26 March 2019

DIRECTOR GENERAL OF LEGISLATION  
OF MINISTRY OF LAW AND HUMAN RIGHTS  
OF REPUBLIC OF INDONESIA,

signed

WIDODO EKATJAHJANA

STATE BULLETIN OF THE REPUBLIC OF INDONESIA OF 2019 NUMBER 340

Jakarta, 29 October 2019

Has been translated as an Official Translation  
on behalf of Minister of Law and Human Rights  
of the Republic of Indonesia

DIRECTOR GENERAL OF LEGISLATION,

  
WIDODO EKATJAHJANA