

LAW OF THE REPUBLIC INDONESIA
NUMBER 13 OF 2018
ON
SUBMISSION AND STORAGE OF PRINTED WORKS AND RECORDED WORKS
BY THE BLESSINGS OF ALMIGHTY GOD

PRESIDENT OF THE REPUBLIC OF INDONESIA,

- Considering :
- a. that in order to realize the goal of the state to protect the entire Indonesian nation as stated in the Preamble of the 1945 Constitution of the Republic of Indonesia, the state is obligated to protect all national cultural assets documented in printed works and recorded works of intellectual and/or artistic value as the work of Indonesian people;
 - b. that printed works and recorded works that are the products of national culture have an important role as one of the benchmarks for the nation's intellectual progress, references in the field of education, development of science and technology, research and dissemination of information, and preservation of national culture, as well as are search tools of historical records, traces of change, and development of the nation for national development and interests;
 - c. that efforts to collect printed works and recorded works as national collection of Indonesian cultural products to date have not been carried out optimally due to the lack of awareness of publishers, record producers, and the

public to submit printed works and recorded works as well as lack of understanding of the importance of preserving printed works and recorded works;

- d. that Law Number 4 of 1990 on Submission and Storage of Printed Works and Recorded Works has not been effective in collecting printed works and recorded works, and has not accommodated the public dynamics and development of information technology so that it requires to be replaced;
- e. that based on the considerations as referred to in point a, point b, point c, and point d, it is necessary to establish Law on Submission and Storage of Printed Works and Recorded Works;

Observing : Article 20, Article 21, Article 28C section (1), Article 28F, and Article 32 section (1) of the 1945 Constitution of the Republic of Indonesia;

With the Joint Approval of
THE HOUSE OF REPRESENTATIVES
and
THE PRESIDENT OF THE REPUBLIC OF INDONESIA

HAS DECIDED:

To enact : LAW ON SUBMISSION AND STORAGE OF PRINTED WORKS AND RECORDED WORKS.

CHAPTER I
GENERAL PROVISIONS

Article 1

In this Law:

- (1) Printed Works means any intellectual and/or artistic works published in printed forms intended for the public.
- (2) Recorded Works means any recorded intellectual and/or artistic works, both audio and visual in the form of analog, digital, electromagnetic, optical, or the like intended for the public.

- (3) Submission and Storage Collection means all the results of Printed Works and Recorded Works having been in the management of National Library and provincial libraries that have duties and functions as deposit libraries.
- (4) Publishers means individuals, business entities or legal entities publishing Printed Works that are in the territory of the Republic of Indonesia.
- (5) Record Producers means individuals, business entities, or legal entities producing Recorded Works that are in the territory of the Republic of Indonesia.
- (6) National Library means a non-ministerial government institution that carries out government duties in the field of library functioning as foster library, reference library, deposit library, research library, preservation library, and library network center, and is located in the nation's capital.
- (7) Provincial Library means the local apparatus organization that carries out local government duties in the field of library functioning as foster library, reference library, deposit library, research library, and preservation library, and library network center and is located in the province's capital.
- (8) Central Government means the President of the Republic of Indonesia holding the power of government of the Republic of Indonesia assisted by Vice President and ministers as referred to in the 1945 Constitution of the Republic of Indonesia.
- (9) Local Government means the head of the region as an element of local government administrator who leads the implementation of government affairs as the authority of autonomous region.

Article 2

The implementation of submission and storage of Printed Works and Recorded Works is based on:

- a. expediency;
- b. transparency;

- c. accessibility;
- d. security;
- e. safety;
- f. professionalism;
- g. anticipation;
- h. responsiveness; and
- i. accountability.

Article 3

The implementation of submission and storage of Printed Works and Recorded Works aims to:

- a. realize national collection and preserve them as product of national culture in order to support development through education, research and development of science and technology; and
- b. save Printed Works and Recorded Works from the danger caused by nature and/or human actions.

CHAPTER II

SUBMISSION OF PRINTED WORKS AND RECORDED WORKS

Article 4

- (1) Every Publisher is obligated to submit 2 (two) copies of each title of Printed Works to National Library and 1 (one) copy to Provincial Library where the Publisher is domiciled.
- (2) In the event that National Library requires digital copy of Printed Work for the benefit of people with disabilities, the Publisher is obligated to submit digital copy to National Library.
- (3) Printed works as referred to in section (1) are submitted for storage at National Library and Provincial Library, including the revised edition.
- (4) Submission of Printed Works as referred to in section (1) is carried out not later than 3 (three) months after publication.

Article 5

- (1) Every Record Producer distributing Recorded Work must submit 1 (one) recorded copy of each title of Recorded Work to National Library and 1 (one) copy to Provincial Library where the Record Producer domiciles.
- (2) Submission of Recorded Work as referred to in section (1) is carried out not later than 1 (one) year after distribution.
- (3) Recorded Works that must be submitted as referred to in section (1) contain historical, cultural, educational and scientific and technological values.

Article 6

- (1) Printed Works and/or Recorded Works concerning Indonesia produced through research by Indonesian citizens distributed abroad are required be submitted to National Library.
- (2) Printed Works and/or Recorded Works concerning Indonesia and created in Indonesia produced by foreign citizens published and/or distributed abroad are required be submitted to National Library.
- (3) Provisions regarding the procedure for submission as referred to in section (1) and section (2) are regulated by a Government Regulation.

Article 7

- (1) Every Publisher that does not carry out the obligations as referred to in Article 4 receives guidance from National Library or Provincial Library.
- (2) Guidance as referred to in section (1) is carried out based on the results of supervision of National Library or Provincial Library.
- (3) Publisher as referred to in section (1) is given a maximum time limit of 2 (two) months after the guidance is implemented to carry out the obligations as referred to in Article 4.
- (4) Publishers who do not fulfill their obligations within the period of time as referred to in section (3) are subject to administrative sanctions in the form of:

- a. written warning;
 - b. suspension of business; and/or
 - c. revocation of permit.
- (5) Imposition of administrative sanctions as referred to in section (4) point a is carried out by National Library or Provincial Library.
 - (6) Imposition of administrative sanctions as referred to in section (4) point b and point c is carried out by authorized officials/bodies based on recommendations from National Library or Provincial Library.
 - (7) Further provisions regarding the procedure for imposing administrative sanctions as referred to in section (4), section (5), and section (6) are regulated by a Government Regulation.

Article 8

Imposition of administrative sanctions as referred to in Article 7 also applies to Record Producers who do not implement the provisions as referred to in Article 5.

Article 9

- (1) State institutions, ministries, non-ministerial government institutions, and higher education institutions that publish Printed Works are obligated submit 2 (two) copies of each title of Printed Works to National Library.
- (2) Submission of Printed Works as referred to in section (1) is carried out not later than 3 (three) months after publication.

Article 10

- (1) State institutions, ministries, non-ministerial government institutions, and higher education institutions that distribute Recorded Works are obligated to submit 1 (one) copy of each of title of Recorded Work to National Library.
- (2) Submission of Recorded Work as referred to in section (1) is carried out not later than 3 (three) months after distribution.

- (3) National Library coordinates the collection of Printed Works and Recorded Works produced by state institutions and local institutions.

Article 11

- (1) Local Government and regional house of representatives that publish Printed Works are obligated to submit 2 (two) copies of each title of Printed Works to National Library and Provincial Library in accordance with the domicile.
- (2) Submission of Printed Works as referred to in section (1) is carried out not later than 3 (three) months after publication.

Article 12

- (1) Local Governments and regional house of representatives that distribute Recorded Works are obligated to submit 1 (one) recorded copy of each title of Recorded Works to the National Library and Provincial Library in accordance with the domicile.
- (2) Submission of Recorded Work as referred to in section (1) is carried out not later than 3 (three) months after distribution.

Article 13

- (1) Submission of Printed and Recorded Works to National Library and Provincial Library may be through:
 - a. direct submission; or
 - b. delivery.
- (2) In the event that the submission of Printed Works and Recorded Works through delivery as referred to in section (1) point b, National Library and Provincial Library may cooperate with other parties.

Article 14

Further provisions regarding the implementation of Printed Works and Recorded Works submission as referred to in Article 4 to Article 13 are regulated by a Government Regulation.

CHAPTER III
MANAGEMENT OF SUBMISSION AND STORAGE OF
PRINTED WORKS AND RECORDED WORKS

Part One
General

Article 15

- (1) National Library and Provincial Library manage the results of submission and storage of Printed Works and Recorded Works.
- (2) Management as referred to in section (1) includes submission from the publishers, procurement, registration, processing, storage, utilization, preservation and supervision.
- (3) Management as referred to in section (2) is carried out by taking into account the protection of intellectual property rights of each work.
- (4) Management as referred to in section (2) is carried out in accordance with the standard of the Submission and Storage Collection set by National Library.

Article 16

Director of National Library and head of Provincial Library are responsible for managing the results of submission and storage of Printed Works and Recorded Works.

Article 17

National Library as a preservation library has the duty to preserve all published printed works and recorded works distributed in Indonesia.

Article 18

- (1) National Library continually improves management quality of the results of submission and storage of Printed Works and Recorded Works.

- (2) In improving the management quality as referred to in section (1), National Library may cooperate with other parties, both domestic and abroad.

Part Two
Submission

Article 19

- (1) Printed Works and Recorded Works are submitted either directly or through delivery to the National Library and Provincial Library.
- (2) The submission as referred to in section (1) is in accordance with the needs and development of technology.

Part Three
Procurement

Article 20

- (1) National Library can carry out procurement to collect Printed Works and Recorded Works of:
 - a. Indonesian citizens' works concerning Indonesia published or distributed abroad which is created not through research as referred to in Article 6 section (1); and
 - b. works of foreign citizens concerning Indonesia published or distributed abroad that are not created in Indonesia as referred to in Article 6 section (2).
- (2) Works as referred to in section (1) point a and point b are works containing historical, cultural, educational and scientific and technological values.

Part Four
Registration

Article 21

- (1) National Library and Provincial Library register the results of submission and storage of Printed Works and Recorded Works that have been received.

- (2) The registration as referred to in section (1) is carried out to inventory the results of submission and storage of Printed Works and Recorded Works.
- (3) The registration as referred to in section (1) and section (2) is carried out in accordance with technological development.

Article 22

Registration of the results of submission and storage as referred to in Article 21 is manifested in the Printed Works and Recorded Works data system.

Part Five Processing

Article 23

- (1) National Library and Provincial Library conduct processing of the Submission and Storage Collection.
- (2) Result of processing as referred to in section (1) is used as one of the bases for preparing Indonesian national bibliography and regional bibliography.

Part Six Storage

Article 24

- (1) National Library and Provincial Library provide means and infrastructure for storage of the Submission and Storage Collection.
- (2) Storage as referred to in section (1) is carried out to safeguard and protect the physical and contents of the Submission and Storage Collection.

Part Seven Utilization

Article 25

- (1) National Library and Provincial Library utilize the entire Submission and Storage Collection.

- (2) Utilization as referred to in section (1) is limited to the interests of education, research, and development of science and technology.

Part Eight
Preservation

Article 26

- (1) National Library and Provincial Library carry out preservation of physical and contents of the Submission and Storage Collection.
- (2) Preservation as referred to in section (1) is carried out in a preventive and curative manner in accordance with technological development.

Part Nine
Supervision

Article 27

- (1) National Library and Provincial Library supervise the implementation of Submission and Storage.
- (2) Supervision as referred to in section (1) can be carried out in a coordinated manner with relevant institutions.

Article 28

Further provisions regarding the management of the results of submission and storage of Printed Works and Recorded Works as referred to in Article 15 to Article 27 are regulated by a Government Regulation.

CHAPTER IV
FUNDING

Article 29

- (1) Central Government and Provincial Government are obligated to provide funding for the collection and management of Submission and Storage Collection in accordance with financial capacity of the state.

- (2) Funding as referred to in section (1) comes from:
 - a. State Budget;
 - b. Regional Budget; and/or
 - c. other legal and non-binding funds in accordance with the provisions of the legislation.

CHAPTER V PUBLIC PARTICIPATION

Article 30

- (1) Public may participate in the implementation of submission and storage of Printed Works and Recorded Works by:
 - a. submitting produced Printed Works and Recorded Works;
 - b. submitting personal collections to National Library and/or Provincial Library to be used as Submission and Storage Collection; and
 - c. building literacy culture through utilization of Submission and Storage Collection.
- (2) Provisions regarding public participation as referred to in section (1) are regulated by a Government Regulation.

CHAPTER VI AWARD

Article 31

- (1) National Library and Provincial Library present award to Publisher and Record Producers who carry out obligations in accordance with the provisions of this Law.
- (2) In addition to award as referred to in section (1), National Library and Provincial Library present award to people who participate in supporting submission and storage obligation.
- (3) Award as referred to in section (1) and section (2) is also presented to foreign citizens who carry out the provisions as referred to in Article 6 section (2) and Article 20 section (2).

- (4) Provisions regarding the procedure for presenting award as referred to in section (1), section (2) and section (3) are regulated by a Government Regulation.

CHAPTER VII TRANSITIONAL PROVISIONS

Article 32

- (1) All works of Indonesian citizens concerning Indonesia published or distributed abroad that are not created through research prior to the enactment of this Law must be procured by National Library not later than 4 (four) years from the date of the promulgation of this Law.
- (2) All works of foreign citizens concerning Indonesia published or distributed abroad that are not created in Indonesia prior to the enactment of this Law must be procured by National Library not later than 4 (four) years from the date of the promulgation of this Law.

CHAPTER VIII CLOSING PROVISIONS

Article 33

At the time this Law comes into force, all legislation constituting the implementing regulation of Law Number 4 of 1990 on Submission and Storage of Printed Works and Recorded Works (State Gazette of the Republic of Indonesia of 1990 Number 48, Supplement to State Gazette of the Republic of Indonesia Number 3418), is declared remain in effect insofar it does not contrary to the provisions of this Law.

Article 34

At the time this Law comes into force, Law Number 4 of 1990 on Submission and Storage of Printed Works and Recorded Works (State Gazette of the Republic of Indonesia of 1990 Number 48, Supplement to State Gazette of the Republic of Indonesia Number 3418), is repealed and declared ineffective.

Article 35

- (1) Implementing regulation of this Law must be issued not later than 3 (three) years from the date of the promulgation of this Law.
- (2) Central Government must report the implementation of this Law to House of Representatives through ministry administering government affairs in the field of education and culture not later than 3 (three) years from the date of the promulgation of this Law.

Article 36

This law comes into force on the date of its promulgation.

In order that every person may know hereof, it is ordered to promulgate this Law by its placement in the State Gazette of the Republic of Indonesia.

Enacted in Jakarta
on 28 December 2018

PRESIDENT OF THE REPUBLIC OF INDONESIA

signed

JOKO WIDODO

Promulgated in Jakarta
on 28 December 2018
MINISTER OF LAW AND HUMAN RIGHTS
OF THE REPUBLIC OF INDONESIA,

signed

YASONNA H. LAOLY

STATE GAZETTE OF THE REPUBLIC OF INDONESIA NUMBER 265 OF 2018

Jakarta, 5 September 2019
Has been translated as an Official Translation
on behalf of Minister of Law and Human Rights
of the Republic of Indonesia
DIRECTOR GENERAL OF LEGISLATION,

WIDODO EKATJAHJANA

